

# Curriculum Subcommittee

October 19, 2021

PUBLIC SCHOOLS of  
**BROOKLINE**



# Office of Teaching & Learning

Timeline for Department Goals

# Context

The following slides represent our work for the year and beyond and organized according to the department's goals.

*Objective : Maintain department momentum while a strategic plan is developed*

- Combination of technical and adaptive challenges
- Dates represent a best estimate, may need to change.
- Some items are interdependent

**RED = blocked by factors beyond my individual control**

**YELLOW = can proceed with challenges**

**GREEN = proceeding as expected**

**BLACK = Project on hold**

Topic	Status	Completed Activities	Upcoming Activities	Comments
<b>Goal 1: Identify and Implement K-8 Essential Curriculum and Learning Standards</b>				
By September 2021, create a unified scope and sequence for K-5 content areas		<ul style="list-style-type: none"> <li>- Coordinators wrote/revised documents for their content areas.</li> <li>- Documents were distributed to educators.</li> </ul>	-None, item completed.	
Throughout the year facilitate intermittent feedback sessions in order to refine and revise. By November 2021, share a plan and schedule for feedback sessions.		- None	<ul style="list-style-type: none"> <li>- Schedule feedback sessions (Fall)</li> <li>- Conduct feedback sessions with relevant educators (Winter)</li> <li>- Revisions based on feedback (Spring)</li> </ul>	
With the Curriculum Coordinators, continue to refine and update various curriculum units in time for opening of school 2022.		- None	- Use teacher feedback to revise curriculum units	
With the Curriculum Coordinators, continue to refine and update various curriculum units in time for opening of school 2022.		<ul style="list-style-type: none"> <li>- Multiple communications and updates to educators</li> <li>- Met with Math Specialists to organize support and PD coverage</li> <li>- Set up regular meetings with Math Coordinator to manage rollout</li> </ul>	- Revise Math curriculum implementation plan with focus on PD	
Create a uniform platform for access to content		- None		Depends on the work from rows 5 and 6
Embed Project Based Learning as a part of core instruction		- None		Depends on the work from rows 5 and 6
Revise Progress Reports and Report Cards as needed		- None		Depends on the work from rows 5 and 6
Identify professional development		- Curriculum departments have defined and have begun posting PD opportunities	- Curriculum departments will post additional opportunities throughout the year	PD opportunities are limited because of structural challenges to when and how PD can be offered and can be mandated. (Subs, contractual time, etc...)

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<b>Goal 2: Manage and Ensure Compliance for all Federal Grants that Serve as a Funding Source for OTL</b>				
By September, complete collaborative budget setting process with OTL leadership to ensure submission is compliant with the FY22 Consolidated Federal ESEA Program guidelines.		- Completed submission for all grants	- None, process complete	
By September 2021, submit all Title grants		- Completed submission for all grants	- None, process complete	
By October 2021, submit ESSER III grant		- Completed submission for ESSER III	- Amend grant as needed based on feedback	
Work with Title I schools to prepare related programming		-Met with Title I schools to consider proposals for support(FRR, Lincoln, BHS)	- Follow up with Title I schools to solidify plans for student support	
Continued monitoring of expenditures to ensure funds are spent as outlined in the grant submission.		- Redefined OTL Clerk position to support grant management	Create a regular meeting schedule for OTL Leadership and Admin to monitor expenditures and re-code when needed	
Continued development and implementation of grant related programs and activities.		- Draft RFP for Middle School model review (See Goal 3)	- Begin work with CST (See Goal 5)	

<b>Goal 3: Conduct Review of PSB Middle School Model</b>				
By the end of December 2021, Hire a consultant to facilitate and support the information gathering and research process		- Draft RFP ready for SC Curriculum Subcommittee input	- Revise RFP (Fall) - Post RFP and review candidates (Winter) - Select candidate(s) and negotiate contracts (Winter)	
Work with multiple stakeholders to produce and submit a proposal for the objectives and deliverables for the middle Report of Entry Findings.				Depends on the work from row 20
Schedule multiple feedback sessions.				Depends on the work from row 20
By May 2022, complete and present a Report of Entry Findings that (a) synthesizes evidence collected, (b) identifies strengths of the current middle school model and the most critical areas for improvement that require further inquiry, and (c) identifies next steps for study (short-term, long-term)				Depends on the work from row 20
Between April and June 2022, launch a strategic planning process to implement short and long term recommendations noted in the Report of Entry Findings				Depends on the work from row 20

Topic	Status	Completed Activities	Upcoming Activities	Comments
<b>Goal 4: Update the Educator Evaluation Systems &amp; Technology Platforms and provide professional development opportunities to evaluators related to the educator observation and feedback.</b>				
By September, deliver professional development to all evaluators related to logging school based professional development in TeachPoint, reviewing evaluation timelines and caseload assignments.				
By mid-September solidify the evaluation caseload list.				
By mid-October schedule a series of workshops for evaluators to support the technical components of educator evaluation and the adaptive components of supporting educator growth.				
On an ongoing basis, implement aforementioned professional development opportunities.				

Topic	Status	Completed Activities	Upcoming Activities	Comments
<b>Goal 5: Leverage Child Study Teams (CST) to reduce the disproportionality of Black and African American students referred to CST for special education evaluations.</b>				
Conduct a SWOT analysis and data review with CST leaders.		Solidify CST Leaders for all K-8 Schools and BHS	Schedule first meeting date	
Reach consensus and alignment on CST process and data collection.				
Provide professional development related to culturally responsive practices, differentiated instructional practices and identification of struggling students, available targeted interventions and data-based decision making				
Participate in and support CST meetings at each school				
Collect and analyze CST referral data				

Topic	Status	Completed Activities	Upcoming Activities	Comments
<b>Goal 6: Create and implement a robust menu of professional development opportunities for educators to support their practice.</b>				
Identify professional learning needs based on curriculum rollout, equity, student data		Completed self assessments from district and department leaders at 8/26 Leadership Retreat		
Align with the Office of Equity and OSS to identify instructional strategies that promote equitable access for students. Use these strategies as the foundation for professional learning.				
Create a district calendar of PD events that supports all educators by leveraging the expertise of staff in OTL, OSS, Office of Equity, Strategy and Data, and Schools				
Continue to assess the needs of educators and students to adjust the offerings on the PD calendar				

Topic	Status	Completed Activities	Upcoming Activities	Comments
<b>Additional Items</b>				
English Learner Continuous Improvement and Monitoring Plan (CIMP)				
Time on Learning data collection				

**Questions?**